

Warren County Board of Commissioners  
Regular Monthly Meeting  
Tuesday, January 13, 2026  
4:00 p.m.

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The Warren County Board of Commissioners met for their regular monthly meeting on Tuesday, January 13, 2026, at 4:00 p.m. This meeting was held in the Warren County Community Service Building located at 48 Warren Street.

**Call Meeting to Order**

Chairman Graham called the meeting to order.

**Prayer**

Commissioner Allen L. Troy led the prayer.

**Pledge of Allegiance**

**Roll Call:**

County Clerk, Porsha Johnson did roll call. The following were present.

- ✓ John R. Graham, Chairman
- ✓ Richard Burley, Jr., Commissioner District 1
- ✓ Allen L. Troy, Commissioner District 2

**Staff Attending:**

Porsha Johnson, County Clerk  
Jeffrey Fowler, Community Relations & Project Director  
Danyelle Rus, Technology Coordinator

**Guest Attending:**

Diane Whitaker  
Adam Heagy  
Kay deBeaugrine  
Gloria F. Parker  
Patricia Hambsch  
Jenny Snell  
Paige Gray  
Juddy Johnson  
Chris Stephens  
Martin Wood  
Tammy Carden  
Robin Johnson

**Minutes Approval for December 2025:**

Commissioner Allen L. Troy made a motion to approve December 2025 minutes and dispense with the reading of them. Chairman Graham seconded the motion. The vote was unanimous.

**Finance Report for December 2025:**

County Clerk, Porsha Johnson read the Finance Report for December 2025.

*A copy of this report will be placed in the Attachments to 2026 Minutes.*

**Land Use Application #25-11-21**

Chairman Graham informed the Board that the Warren County Planning Commission received a Land Use Application from Mr. Juddy Johnson, requesting reclassification of his mother’s property from Forestry Agriculture to Suburban Residential. Chairman Graham noted that the property in question is five acres in total, with the request to change to a two-acre tract for the house. He also presented an aerial view of the property. The Planning Commission reviewed and approved the application on December 15, 2025. Chairman Graham then asked Mr. Juddy Johnson if he had any comments. Mr. Johnson stated that Chairman Graham had presented the application appropriately and had no further comments. Chairman Graham stated the Board of Commissioners will need to consider approval or denial of this application.

Commissioner Allen L. Troy made a motion to approve Land Use Application #25-11-21. Commissioner Richard Burley Jr., seconded the motion. The vote was unanimous.

*A copy of this application will be placed in the Attachments to the 2026 Minutes.*

**American Eagle Agreement**

Chairman Graham informed the Board that we have received an agreement from American Eagle for litter removal services in Warren County. He stated that Warren County has partnered with American Eagle in previous years, and this agreement does not include any price increase from 2025 pricing. Upon approval, American Eagle will supply a four-person crew along with a supervisor to remove litter from approximately 162.2 shoulder miles specified by Warren County. The litter collection will occur three times annually during the mowing season, with coordination from the County. The total cost for these services will remain at \$50,415.00 and the funds will be deducted from the T-SPLOST account. Chairman Graham noted that the county also will use individuals assigned to community service for litter pickup.

Commissioner Allen L. Troy made a motion to approve the agreement with American Eagle for this service. Commissioner Richard Burley, Jr., seconded the motion. The vote was unanimous.

*A copy of this agreement will be placed in the Attachments to the 2026 Minutes.*

**2026 Election Qualifying Fees**

Chairman Graham informed the Board that the deadline for setting election qualifying fees is approaching. He noted that state law requires counties to set and advertise these fees by February 1, 2026. The qualifying fee, which varies depending on the office, is based on 3% of the base salary for that position. Below is a list of the seats for which candidates will qualify to run in the upcoming 2026 elections in Warren County, Georgia. Chairman Graham recommends moving forward and placing an ad in the local newspaper with the following qualifying fees.

<b>Office</b>	<b>Qualifying Fee</b>
Board of Education District 1	\$72.00
Board of Education District 4	\$72.00

Commissioner Richard Burley, Jr., made a motion to approve the 2026 Election Qualifying Fees. Allen L. Troy seconded the motion. The vote was unanimous.

*A copy of the ad will be placed in the Attachments to the 2026 Minutes.*

### **Postage Meter Renewal**

Chairman Graham stated that the current post machine lease was expiring and we needed to consider renewal of the lease. The lease is with Pitney Bowes, and they have proposed two options for renewal with a 60-month term. Option One is the SendPro MailCenter 1000 Limited. This machine is just like the current machine that is in use at the courthouse. The cost for this option is \$351.08 per month. Option Two is the SendPro C Auto but it has less features than the option one machine. The cost for this option is \$178.52 per month. Chairman Graham stated option two still had everything the county needed for postage machine use in the courthouse.

Commissioner Allen L. Troy made a motion to approve Option Two- Send Pro C Auto. Commissioner Richard Burley, Jr., seconded the motion. The vote was unanimous.

*A copy of this agreement will be placed in the Attachments to the 2026 Minutes.*

### **IGA City of Camak Elections**

Chairman Graham advised the board that the City of Camak is requesting the Board of Elections to handle elections needed by the City of Camak. Chairman Graham stated that the Board of Elections and Board of Commissioners had approved this same request for the City of Warrenton and City of Norwood. He stated the Board of Elections had discussed this agreement and agreed to handle elections for the City of Camak. Chairman Graham stated that if approved this IGA stated that the City of Camak will be billed based on their population if their election was conducted when the county held an election and would be responsible for the full cost if the election was held when no county election needed to be held in the county He also advised that City of Camak would be responsible for qualifying candidates and providing the names for each office to the Board of Election. The IGA would remain in place until terminated by the Board of Elections, County or the City. The City of Camak will be required to hold an election in May 2026 for the position of Mayor.

Commissioner Allen L. Troy made a motion to approve the IGA City of Camak Elections Agreement. Commissioner Richard Burley, Jr., seconded the motion. The vote was unanimous.

*A copy of the agreement will be placed in the Attachments to the 2026 Minutes.*

### **Community Service Building – Name Change and Renovations**

Chairman Graham informed the Board that the Community Service Building in Warren County has been in existence for several years, dating back to the 1980s when the county purchased the building. Historically, it served as the Senior Citizens Center. Currently, the building houses the Extension Office, Elections, and Workforce Development offices. Given these circumstances, it may be appropriate to consider a potential name change for the facility. Additionally, we have completed phase one of the renovation projects, which involved restroom upgrades. The next phase will focus on the large main room. Overall, there are an estimated four phases planned

needed to complete the renovations for the different offices house in the facility at this time. Additional discussions will be held concerning any proposed name change for the facility.

### **No Action Taken**

### **Citizens Comments**

Chairman Graham thanked all the citizens for attending the meeting and asked if anyone had any questions or concerns. Chairman Graham opened the floor.

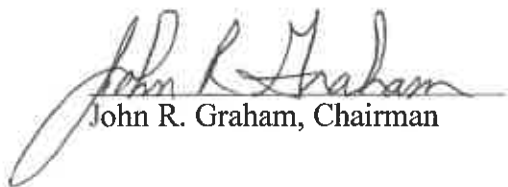
**Jeffrey Fowler, Community Relations and Project Director**, kindly reminded all residents regarding the upcoming events scheduled for the year 2026. Each attendee was provided with a packet containing information obtained from the Chamber of Commerce. Additionally, he highlighted the partnership between the City of Warrenton and the Warren County Board of Commissioners receiving a grant, which he and Chairman Graham worked on for the Dr. Martin Luther King Jr. Park.

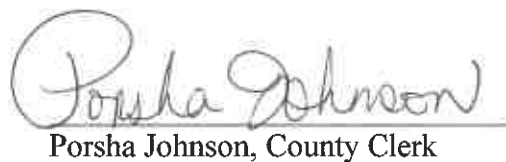
Dialogue took place between the citizens and the commissioners.

**Chairman Graham** expressed thanks to everyone for attending today's meeting and for their comments.

Commissioner Allen L. Troy made a motion to adjourn. Commissioner Richard Burley, Jr., seconded the motion. The vote was unanimous.

Meeting adjourned at 4:28 p.m.

  
John R. Graham, Chairman

  
Porsha Johnson, County Clerk