

Warren County Board of Commissioners  
Regular Monthly Meeting  
Tuesday, March 10, 2026  
4:00 p.m.

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The Warren County Board of Commissioners met for their regular monthly meeting on Tuesday, March 10, 2026, at 4:00 p.m. This meeting was held in the Warren County Community Service Building located at 48 Warren Street.

**Call Meeting to Order**

Chairman Graham called the meeting to order.

**Prayer**

Commissioner Allen L. Troy led the prayer.

**Pledge of Allegiance**

**Roll Call:**

County Clerk, Porsha Johnson did roll call. The following were present.

- ✓ John R. Graham, Chairman
- ✓ Richard Burley, Jr., Commissioner District 1
- ✓ Allen L. Troy, Commissioner District 2

**Staff Attending:**

Porsha Johnson, County Clerk

**Guest Attending:**

Diane Whitaker  
Kay deBeaugrine  
Tammy Carden  
Adam Heagy  
Mycah Brown  
Gloria Parker

**Minutes Approval for February 2026:**

Commissioner Richard Burley, Jr., made a motion to approve February 2026 minutes and dispense with the reading of them. Commissioner Allen L. Troy seconded the motion. The vote was unanimous.

**Finance Report for February 2026:**

County Clerk, Porsha Johnson read the Finance Report for February 2026.

*A copy of this report will be placed in the Attachments to the 2026 Minutes.*

**Transit Trust Fund Program FY2026 Application**

Chairman Graham indicated that the GDOT Transit Trust Fund Program (TTFP) is financed through the Transit Trust Fund (TTF). He noted that Warren County has been approved to

receive additional funding in the amount of \$1,880,00. This program does not require a match for these grant funds. Chairman Graham communicated that Mrs. Brown suggested the funds be allocated for purchasing office chairs, vacuums for the transit vans, promotional ride time for Warren County's senior citizens, and seat cushions for the vans. Upon approval, the Transit Director will be responsible for submitting the necessary documentation.

Commissioner Allen L. Troy made a motion to ratify the Transit Trust Fund Program FY2026 Application. Commissioner Richard Burley Jr., seconded the motion. The vote was unanimous.

*A copy of this agreement will be placed in the Attachments to the 2026 Minutes.*

### **Harris Print & Mail Renewal Agreement 2026**

Chairman Graham stated that the Tax Assessors received the Harris Print and Mail Agreement for the 2026 Assessment Notices. He stated we have used Harris for the last several years and the printing cost is .13 cent per notice and the postage rate is 0.593. They will issue approximately 4,000 notices. The only increase observed was a \$0.05 adjustment for postage costs. Chief Appraiser, Laurie Abbott recommends the continued use of Harris.

Commissioner Richard Buarley, Jr., made a motion to approve the Harris Print & Mail Renewal Agreement. Commissioner Allen L. Troy seconded the motion. The vote was unanimous.

*A copy of this agreement will be placed in the Attachments to the 2026 Minutes.*

### **Scrap Tire Abatement Reimbursement Agreement**

Chairman Graham announced that Warren County will host a Scrap Tire/Trash Amnesty Day on April 25, 2026, dedicated to the collection of trash and tires. It is important to note that tires will only be accepted by individual residents; we will not accept tires from businesses. During the meeting, Chairman Graham provided the Board with an overview of the Trash Amnesty Day procedures. He indicated that the Solid Waste facility will be open from 8:00 AM to 2:00 PM that Saturday. However, once the bins reach capacity, we will no longer be able to accept additional trash and/or tires. Chairman Graham stated that EPD agrees to reimburse the Local Government up to \$5,745.00 for tires collected with the Scrap Tire Abatement Reimbursement Agreement.

Commissioner Richard Burley, Jr., made a motion to approve the Scrap Tire Abatement Reimbursement Agreement. Commissioner Allen L. Troy seconded the motion. The vote was unanimous.

*A copy of this agreement will be placed in the Attachments to the 2026 Minutes.*

### **House Resolution 1505 By: Representative Mack Jackson of the 128<sup>th</sup> District**

Chairman Graham stated that he has received Resolution 1505, which Representative Mack Jackson introduced in the House of Representatives this year to honor the life of Mr. Gettis Cortez McGhee, Sr. The resolution proposes dedicating the bridge on State Route 16 over Rocky Comfort Creek in Warren County as the Gettis C. McGhee, Sr. Memorial Bridge. Additionally, Mr. McGhee dedicated ten years of superlative service to the Georgia Department of

Transportation. Chairman Graham noted that GDOT is authorized and directed to maintain the appropriate signage for the memorial bridge.

### **No Action Taken**

*A copy of this Resolution will be placed in the Attachments to the 2026 Minutes.*

### **Warren County Cybersecurity Incident & Disaster Response Plan**

Chairman Graham informed the Board that the purpose of the Cybersecurity Incident and Disaster Response Plan is to establish a coordinated, effective, and timely approach to managing cybersecurity incidents and technology-related disasters that may impact Warren County's information systems, operations, data integrity, or public trust. The plan offers guidance on identifying, responding to, mitigating, recovering from, and reporting cybersecurity incidents, while ensuring the continuity of essential county services. The policy outlines its purpose, scope, incident response objectives, roles and responsibilities of employees, reporting procedures, incident classification, response actions, disaster recovery and continuity strategies, communication protocols, coordination with legal, regulatory, and law enforcement entities, documentation review, training and awareness initiatives, plan maintenance and review procedures, along with the effective date. All Warren County employees are required to acknowledge receipt of the policy.

Commissioner Richard Burley, Jr., made a motion to approve Cybersecurity Incident and Disaster Response Plan. Commissioner Allen L. Troy seconded the motion. The vote was unanimous.

*A copy of this Plan will be placed in the Attachments to the 2026 Minutes.*

### **Letter of Credit with Firststate Bank & Zoom Telcom**

Chairman Graham announced that Warren County intends to initiate an internet and telecommunications infrastructure project along the eastern region of the county. As part of this process, a letter of credit will need to be established. A letter of credit is a bank-issued document that assures the seller of timely and full payment, depending upon the fulfillment of certain delivery or documentation conditions. Chairman Graham stated that the grant allocated for this project amounts to approximately \$1.4 million and the LOC must be in the amount of \$451,947.00. The County Attorney has completed the review of the document and approves.

Commissioner Allen L. Troy made a motion to approve the letter of credit with Firststate Bank and Zoom Telcom. Commissioner Richard Burley Jr., seconded the motion. The vote was unanimous.

*A copy of this Letter of Credit will be placed in the Attachments to the 2026 Minutes.*

### **New 911 Center/EOC Bid**

Chairman Graham informed the Board that we have received \$1.4 million grant provided by Senator Ossoff's office. These funds must be used for the construction of a 911 / Emergency Operations Center in Warren County. Warren County will be accepting bids for this project on March 23, 2026. Once the architects review bids received, they will provide a recommendation to the board for approval. If everything goes good with the process, the board should have a recommendation to discuss at the April meeting.

### **No Action Taken**

### **2026 GDOT Striping Contract Bid**

Chairman Graham stated that Georgia Department of Transportation has funds available not to exceed \$485,000.00 for any selected project. The Safety Action Program will follow the normal LMIG process for counties to receive funding and the county would be required to do a 10% match of funds for any selected project. Chairman Graham advised the board that Warren County had a selected project and would be accepting bids on March 31, 2026. The safety project for Warren County will be for striping 21 roads within the unincorporated area of the county with a total of striping for 72.16 miles of roadway.

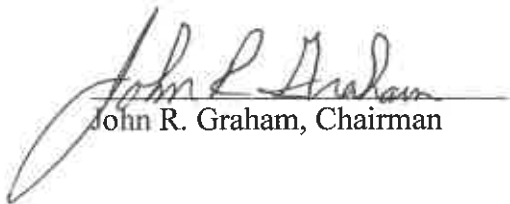
### **Citizens Comments**

Chairman Graham thanked all the citizens for attending the meeting and asked if anyone had any questions or concerns. Chairman Graham opened the floor.


Dialogue took place between the citizens and the commissioners.

**Chairman Graham** expressed thanks to everyone for attending today's meeting and for their comments.

Meeting adjourned at 4:28 p.m.



John R. Graham, Chairman



Porsha Johnson, County Clerk