

Warren County Board of Commissioners
Special Called Meeting
Thursday, May 29, 2025
4:00 p.m.

The Warren County Board of Commissioners met for a Special Called Meeting on Thursday, May 29, 2025, at 4:00 p.m. This meeting was held in the Warren County Community Service Building located at 48 Warren Street.

Call Meeting to Order

Chairman Graham called the meeting to order.

Present

John R. Graham, Chairman
Richard Burley, Jr. Commissioner District 1
Allen L. Troy, Commissioner District 2

Staff Attending:

Lisa Smith, Election Supervisor
Sondra Randall, Finance Director
Porsha Johnson, County Clerk

2025 EDA Engineering Award

Chairman Graham informed the Board that a proposal for engineering services related to the 2025 Economic Development Administration Grant has been issued. He further reported that on May 21, 2025, a three-member selection committee convened to evaluate submissions and recommend an engineering firm for the Warren County Economic Development Administration grant application. The committee included John R. Graham, Chairman of the Board of Commissioners; Jeffrey Fowler, Community Relations Project Director; and Danyelle Rus, Tourism and Technology Director. Three Requests for Qualifications (RFQs) were received for review. Below is the list of submitting firms along with their respective ranking scores.

Firm:	Ranking Order:	Score:
Thomas & Hutton	1	278
Civil Design Solutions	2	262
Turnipseed Engineers	3	238

Chairman Graham noted that Thomas & Hutton achieved the highest ranking and was the sole firm to have successfully completed Economic Development Administration projects. It is recommended that Thomas & Hutton Engineers be awarded the contract as the engineering firm for the development of the 2025 application, contingent upon grant approval.

Commissioner Richard Burley, Jr., made a motion to approve Thomas & Hutton Engineers. Commissioner Allen L. Troy seconded the motion. The vote was unanimous.

Motor Grader Purchase

Chairman Graham informed the Board that our current motor grader, which is approximately 25 years old, will need to be replaced in the near future. He conducted research and identified a 2025 Caterpillar 140 GC motor grader, offered by Yancey at a purchase price of \$298,317.00. The Public Works Department team has tested this equipment and has expressed strong satisfaction with its performance.

If the request is approved, minor modifications such as relocating the lights and adjusting the handle would be implemented. Additionally, it is recommended to surplus the existing grader and list for sale on GovDeals. The current equipment remains in good condition, and it is anticipated that a reasonable amount can be obtained from its sale.

The purchase proposal also includes parts and service credits valued at \$6,000.00. As previously mentioned, funding for this purchase would be allocated from T-SPLOST funds, with payments structured over a five-year period, pending approval.

Commissioner Allen L. Troy made a motion to approve the purchase of the new motor grader. Commissioner Richard Burley, Jr., seconded the motion. The vote was unanimous.

Commissioner Richard Burley, Jr., made a motion to approve placing old motor grader in surplus & place on GovDeals for sale. Commissioner Allen L. Troy seconded the motion. The vote was unanimous.

A copy of this quote will be placed in the Attachments to the 2025 Minutes.

FY25/26 Tentative Budgets

Chairman Graham began by introducing Lisa Smith, the Election Supervisor, noting that she is now with the Extension Office and will assume the role of Supervisor of Elections. Chairman Graham, along with the other commissioners, then reviewed the tentative expenditures, the reported revenues and all the other accounts. The FY25/26 Tentative Budgets are all listed below:

Fiscal Year 2025/2026 Tentative Expenditures Budget Summary Warren County, Georgia

Expenditures:		% of Budget
Board Of Commissioners	407,711	6.85
Election Cost	85,969	1.44
Fees	433,200	7.27
Tax Commissioners	163,717	2.75
Tax Assessors	184,818	3.10
County Buildings	323,100	5.42
Court Services – Judge’s Office	44,693	0.75
Board Of Equalization	4,000	0.07

Clerk Of Superior Court	187,292	3.14
Court Services - D.A.	24,000	0.40
Magistrate Court	69,548	1.17
Probate Court	139,665	2.34
Court Services - Juvenile	6,000	0.10
Court Services - Public Defender	16,500	0.28
Sheriff's Office	799,398	13.42
Jail Operations	184,000	3.09
Office Of Emerg Services	982,420	16.49
Coroner	24,815	0.42
E911 Operations Center	548,814	9.21
Public Works	285,462	4.79
Solid Waste	170,922	2.87
Landfill	112,218	1.88
Health Department	25,000	0.42
Dept Of Family & Children Services	6,000	0.10
Senior Citizens Center	98,962	1.66
Transit	189,569	3.18
Library	135,286	2.27
Extension Services	57,673	0.97
Ga Forestry	16,000	0.27
Code /Planning Administration	93,938	1.58
Development Authority	135,444	2.27
Total Expenditures:	5,956,133	100.00

**Fiscal Year 2025/2026 Tentative Revenues
Budget Summary
Warren County, Georgia**

Revenues:	FY 25/26 Tentative Revenues
Real & Personal Property Taxes	2,660,000.00
Forest Landowner Protection	95,000.00
Vehicle Taxes	320,000.00
Mobile Home Taxes	30,000.00
Railroad Equipment	45,000.00
Commissions	68,000.00
Timber	85,000.00
Alcoholic Beverages License/ Excise Tax	500.00
Local Option Sales Tax	485,000.00

Ambulance Service	350,000.00
Clerk of Court	70,000.00
Probate Court	550,000.00
Transit System	94,784.00
City of Warrenton (Dispatch)	217,500.00
Insurance Taxes	280,000.00
Magistrate Court	17,000.00
Business License	12,000.00
Energy Excise Tax	130,000.00
Warren County (Jail) (State) (Sheriff)	8,500.00
Penalties & Interest – Real	15,000.00
Penalties & Interest – Personal	8,000.00
Library	45,000.00
Solid Waste	55,000.00
State Grants	40,000.00
Sr Citizens	55,000.00
Fund Balance	219,849.00
Total:	5,956,133.00

Fiscal Year 2025/2026 Tentative Budgets
Budget Summary - SPLOST ACCOUNTS
Warren County, Georgia

	Revenues	Expenditures
Economic Development		
Fund Balance	\$ 487,668.00	
SPLOST Collections	\$ 154,800.00	
	\$ 642,468.00	
Industrial Park Development / Infrastructure for Development / Internet (Broadband)		\$ 642,468.00
Emergency Services		
Fund Balance	\$ 233,000.00	
SPLOST Collections	\$ 270,900.00	
	\$ 503,900.00	

USDA Fire Truck Loan / USDA Ambulance Loan / Sheriff's Vehicle Loan / Capital Projects for Buildings and Equipment	\$ 503,900.00
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Recreation

Fund Balance	\$ 353,170.00	
SPLOST Collections	\$ 116,100.00	
	\$ 469,270.00	
LWCF Grant Match		\$ 450,000.00
Capital Projects:		\$ 19,270.00
		\$ 469,270.00

Inert Landfill/Solid Waste

Fund Balance	\$ 104,500.00	
SPLOST Collections		
	\$ 104,500.00	
Capital Projects		\$ 104,500.00

Water & Sewer

Fund Balance	\$ 128,350.00	
SPLOST Collections	\$ 90,558.00	
	\$ 218,908.00	
USDA Loan / GEFA Loans / Capital Projects		\$ 218,908.00

TSPLOST

Fund Balance	\$ 800,000.00	
TSP:OST Collections	\$ 920,000.00	
LMIG	\$ 375,000.00	
	\$ 2,095,000.00	
Equipment Loans / Right- of-Way Mowing / Capital Equipment Projects / Capital Road Projects		\$ 2,095,000.00

**Fiscal Year 2025/2026 Tentative Budgets
Budget Summary – Other Accounts
Warren County**

	Revenue	Expenditure
Drug, Education, & Treatment		
Fund Balance	56,000.00	
Fine Collections	4,000.00	
	60,000.00	
CHAMPS & Drug Awareness, Capital Projects		60,000.00
Jail Fund		
Fund Balance	137,000.00	
Fine Collections	24,000.00	
	161,000.00	
Jail Expenses		161,000.00
Sheriff Drug Account #2		
Fund Balance	2,900.00	
Fine /Forfeitures	1,000.00	
	3,900.00	
Capital Projects		3,900.00
E911		
Fund Balance	177,000.00	
Collections	78,000.00	
	255,000.00	
911 lines, phones, CAD / Mapping / Capital Projects		255,000.00

Volunteer Fire Department

Fund Balance 31,000.00
Collections 4,000.00
35,000.00

Capital Equipment /
Grant Match 35,000.00

Sheriff Drug Acct #1

Fund Balance 15,500.00
Collections 2,000.00
17,500.00

Capital Projects 17,500.00

Sheriff Pre-Trial

Pre-Trial Holdings 7,000.00
7,000.00

Trail Withholdings 7,000.00

Law Library

Fund Balance 4,000.00
Fines 6,000.00
10,000.00

Books, Materials &
Equipment 10,000.00

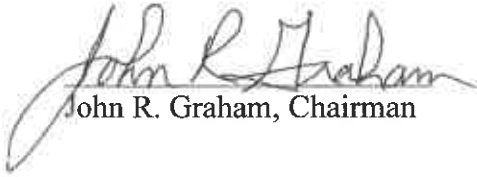
ARP Federal Fund

Fund Balance 14,067.45
14,067.45

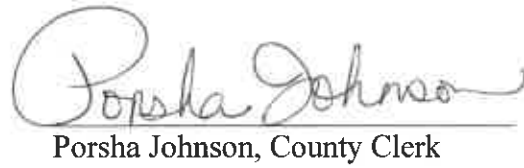
PSB Project &
Equipment 14,067.45

Commissioner Richard Burley, Jr., made a motion to approve the setting of FY25/26 Tentative Budgets on all accounts. Commissioner Allen Troy seconded the motion. The vote was unanimous.

Meeting adjourned at 4:26 p.m.



John R. Graham, Chairman



Porsha Johnson, County Clerk